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WISCONSIN DEPARTMENT OF  
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**REAL ESTATE APPRAISER APPLICATION ADVISORY COMMITTEE**

**Room 291, 1400 East Washington Avenue, Madison, WI**

**Contact Person: Kimberly Nania (608) 261-2393**

**THURSDAY, JULY 14, 2005**

**10:30 AM**

1. **OPEN SESSION - CALL TO ORDER**

a. Declaration of Quorum

2. Adoption of Agenda

3. Approval of Minutes (May 3, 2005)

4. Discussion and Review of Application Material and Documentation of Experience

a. Use of Cloning/Boiler Plate Language by Applicants and Typographical Errors

b. Role of Supervisory Appraisers

5. Discussion and Approval of Appropriate Appraisal Standards to use in the Review Process

a. Uniform Standards of Professional Appraisal Practice (USPAP)

i. Intended Use – Intended User

ii. Scope of Work

iii. Procedure for Denial of Application

6. Procedure for Applicants who Request a Different Reviewer

7. **CONVENE TO CLOSED SESSION to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.) and to consider individual histories ( s. 19.85 (1) (f), Stats.)**

a. Review and Consideration of Appraisal Experience and Appraisal Reports for the Following Applicants or any Mailed or Received after Mailing of Agenda

1. Bechard, Justin, Cert Res

2. Demarco, Lucille, Licensed

3. Dunsmore Timothy, Cert Res

4. Ferrell, Christine, Cert Res

5. Fritsch, Jesse, Cert Res

6. Hammer, Melvin, Licensed

7. Hardy, Robyn K, Licensed

8. Hunt, Valerie, Cert Gen

9. Kuhlmann, Bryon, Cert Res

10. Larson, Cheryl, Cert Res

11. Mcdougall, Terrance, Cert Res

12. Minkey, Donald, Licensed

13. Schneider, Henry, Cert Gen

14. Schubert, Christopher, Licensed

15. Van Vonderen, Licensed

16. Verges, Frank, Cert Res

17. Webster, Thomas, Cert Res

18. Wehrwein, Rebecca S, AQB

19. Woellner, Timothy, Cert Res

20. Hulburt, Richard

8. **RECONVENE TO OPEN SESSION**

9. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate

10. Visitors Comments

11. Discussion of Next Meeting Date

12. **ADJOURNMENT**

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.